



CORPUS CHRISTI PRIMARY SCHOOL

ENROLMENT PROCESS

1. Attend Foundation 2021 Parent Information Session.
2. Collect Enrolment Pack – Available from Parent Information Sessions or School Office after **Tuesday 3rd March 2020**.
3. Enrolment forms can be taken home to complete. You will need to complete the enrolment form prior to presenting at the School Office.
4. Please take your Parish Stewardship Program Form to St Andrew's Parish, 105 Greaves Street Werribee phone 9741 4144. You will then receive a Stewardship Offering Program Number or an updated program number if required.
5. Lodge your completed Enrolment Application Forms with the School Office. Please note Application Forms will not be accepted without the following documentation;
 - Birth Certificate (certificate not extract)
 - Baptism Certificate
 - Immunisation Certificate (History Statement – available from Medicare)
 - Parish – Stewardship Program Number
 - Current Utility Bill eg: gas or electricity
 - \$40.00 Administration Fee payable by cash or cheque only (non-refundable)
6. PLEASE BRING **ORIGINAL DOCUMENTS** TO SCHOOL WHEN LODGING FORM

ENROLMENTS FOR FOUNDATION 2021 CLOSE Thursday 30th April 2020

7. Families will be contacted to make Appointment times for Interviews with the School Principal. Contact will be made via telephone or mail.
8. You will be asked to attend the interview with your child.
9. You will be notified of an acceptance of enrolment by the end of Term 3, 2020.
10. Below are the School Tour dates for 2020. Please contact the office on 9741 8440 to book a tour.
 - **Monday 16th March** **9:00am & 12:00 noon**
 - **Wednesday 18th March** **9:00am & 12:00 noon**
 - **Tuesday 24th March** **9:00am**
 - **Thursday 16th April** **9:00am & 12:00 noon**

Thank you and we look forward to meeting and working with both you and your family.


Linda Roynic
PRINCIPAL