

*Thursday 28<sup>th</sup> May - Return to School Update*

***Corpus Christi is Preparing to Welcome our  
Grades 3 – 6 Children to School  
on Tuesday 9<sup>th</sup> June***

We look forward to welcoming children in Grades 3-6 on Tuesday 9<sup>th</sup> June in line with the state government's second phase for a return to onsite learning in Victorian schools.

Teachers and staff are very much looking forward to our Middle and Senior students' return.

On Tuesday this week we welcomed back our Foundation and Junior Children and it was certainly a joy to see them!

On the whole, children settled brilliantly into routines at school and were really happy to be back with their friends and teachers.

Parents / carers who dropped off and picked up the children need to be congratulated for the way they supported procedures that were put in place to help ensure a smooth entry into school and a smooth departure routine. I particularly thank families for not congregating near the gates and moving off in a timely manner.

In addition, our parents of children in F- Gr2 did a magnificent job in preparing the children in regards to the changed conditions and processes at school as part of their preparation to transitioning back to school. Once again, I thank and acknowledge these parents because our children were so well prepared and aware that things could look and be different as they returned to school. This truly supported their understanding when these practices were and continue to be implemented. Thank you and well done!!

**During the return of our Foundation and Junior students, many families supported each other to drop off and pick up children in order to reduce the number of adults at the gates. They did this by carpooling or walking groups of children to school. These are great practices and are strongly encouraged, particularly as we enter the next phase of our return to onsite learning from 9<sup>th</sup> June bringing with it increased traffic and congestion at gates.**

Our staggered start and staggered dismissal process ran smoothly and with some adjustments after the first day. The Foundation and Junior children and their families are in a marvelous streamlined routine but we know that we will have additional traffic flow and increased congestion issues as we welcome our Gr 3-6 children and families on 9<sup>th</sup> June.

Therefore, I ask all families to adhere to the staggered start and end of day pick up times and remain patient as we support children at these times.

***Staggered start and finish times to the day.***

To reduce the congestion at gates at drop off time we are required to stagger the arrival times of families at school.

<b>Group 1:</b> Families with surnames starting with <b>A – K.</b> Start time: <b>8.30am</b> <b>Gates will not open before this time.</b> <b>Please arrive before 8.45am to allow for next group</b> End of day pick up time <b>2.50pm</b>
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**Group 2:** Families with surnames beginning with L – Z  
Start time: **8.45am** Entry available from 8.45am – 9.00am  
Gates will be locked at 9.00am  
End of day pick up time **3.05pm**  
Gates will be locked at 3.20pm

### *School Arrival and Departure*

- There are 3 entry and departure gates for children and each will be attached to a colour.
  - Russell Street Gate – RED,
  - Carpark Gate - YELLOW
  - Emergency Access Gate (near the portables) - BLUE.

### *Morning Drop Off*

Please ensure that Group 1 A-K families arrive from 8.30am and move off immediately.

Please ensure that 8.45am L-Z families do not arrive before 8.45am to avoid congestion.

Children need to be dropped off at the gate as no adults other than staff are allowed onsite at the moment.

Staff will be available to help out at each gate.

Children will be moving straight inside to their classrooms from the gates.

We ask that parents move off immediately after drop off to allow the next group to arrive on time.

All children will be required to use sanitizer on the hands as they enter the building.

No adults should gather in groups outside school gates please.

No gates can be opened early and will be locked at 9.00am.

### *Afternoon Pick Up*

Teachers will use the Dismissal information provided by parents / carers to organise children and support their departure from school.

We will organise for siblings to be dismissed together at their designated time – whether A-K at 2.50pm or L-Z at 3.05pm.

Please remind your child of the end of day procedure for each day if necessary.

**IMPORTANT: Parents are asked to remain in their cars if possible or to stand at a distance until children are brought out to the gates and to not congregate near exits.**

Please move away from the school as soon as possible once you have collected your child so that the next group of families can collect at their time.

Please do not gather in groups outside the gates.

No adults will be permitted into the yard.

No gates can be opened early. Gates will be locked at 3.20pm.

### ***End of Day Student Dismissal from 9<sup>th</sup> June – Form – PLEASE COMPLETE***

*Attached to this notice is a form we ask that you complete for each child and return to school by Monday 1<sup>st</sup> June. This information will be collated and staff will use the Dismissal information to organise children to support their departure from school.*

**Please return forms via note boxes (F-2), email the school office at**

**[ccschooloffice@ccwerribee.catholic.edu.au](mailto:ccschooloffice@ccwerribee.catholic.edu.au), or email your home group teacher by Monday 1<sup>st</sup> June.**

***NB: We will closely monitor our Staggered Drop-off and Pick-up procedures during the coming weeks and adapt as required.***

### ***Out of School Hours Care (OSHC) Program***

Quantin Binnah will operate from 6.30am as usual in the mornings and from 3.05 – 6.00pm in the afternoons. They can be contacted on 9742-5040 should you require care at these times. Afterschool Care is also operating under the health and safety protocols that the Health Department requires. Collection from Afterschool Care will be from the MFR as usual.

### ***Uniform***

We are now in Winter Uniform for students

### ***Lunch Orders***

Lunch orders can be ordered as per previous arrangements for families wishing to access this service.

### ***Absent Children***

The normal requirements will be in place for children who are unwell and cannot attend. Please email teachers before 8.30am or email [ccschooloffice@ccwerribee.catholic.edu.au](mailto:ccschooloffice@ccwerribee.catholic.edu.au) or phone the office.

### ***Late Arrivals***

We ask that you arrive for school within the specified times but should you arrive late, entry will be through the Russell Street gate. Please call the school office to notify us that you have arrived and we will collect your child from you at the gate.

### ***Unwell Children***

Please note that any child who is unwell for any reason is not permitted to attend school.

We will be checking temperatures on unwell children if necessary as a precaution.

***If a child is unwell at school they will need to be collected immediately and should not return until they are well.***

### ***Transitioning Back to School***

While the Chief Health Officer has advised that students will not be required to maintain physical distancing at school, there will be a number of important changes to our school operations, consistent with health advice to all schools.

Please speak with your child and share some of the reasons for the changed practices that they will experience at school.

Reassure your child that we are really looking forward to their return and all precautions that we have put in place are to help keep them be as safe and healthy as possible.

### ***School Hygiene and Cleaning***

- We are taking extra measures to ensure that the school is kept clean and safe for all.
- All classrooms are thoroughly cleaned including disinfecting tables, chairs and other surfaces.
- Hand sanitizer is available around the school including all classrooms.

- Use of sanitizer by children will be monitored by staff. Children will be directed to use sanitizer after all breaks and before eating.
- Please inform us if your child is allergic or unable to use sanitizer for health reasons.
- Extra areas for handwashing will be available in most areas.
- As much as possible we will be encouraging non-contact activities for children.
- Health Department advice currently stipulates that schools do not need to socially distance children.
- Staff will be very mindful of physical distancing whilst onsite.
- All students will be reminded constantly of all required protocols for hygiene including handwashing, sanitizing, use of tissues and appropriate measures when coughing and sneezing.
- Shared drinking fountains will not be used for the moment. **ALL CHILDREN NEED A WATER BOTTLE WITH THEIR NAME CLEARLY ON IT.**

**Other changed arrangements will include but won't be limited to:**

- adjusted arrangements for drop-off and pick-up (as outlined above)
- restrictions on access to the school site for anyone other than school staff and students
- completion of a declaration form for all visitors who need to be onsite for a specific purpose
- increased signage to remind staff, students and families of the need for changed behaviours, including physical distancing and hygiene practices

***Adults Onsite***

Please note that at the moment we are not permitted to have other adults onsite whilst children and staff are at school.

We ask that you phone the office or email us if you have enquiries at the moment.

School phone: 97418440

School Admin email: [ccschooloffice@ccwerribee.catholic.edu.au](mailto:ccschooloffice@ccwerribee.catholic.edu.au)

Accounts can be paid online or by phoning the office.

**If you need to visit the school for any reason we ask that you phone the office first. This includes collecting children during school hours.**

**We understand that some families may feel anxious about this move back to classroom teaching and learning. I can assure you that this decision has been taken on the basis of the best health advice available to our state.**

**More information about the return to school and coronavirus (COVID-19) can be found on the CECV website, which will continue to be updated: [www.cecv.catholic.edu.au/Coronavirus-information-for-parents](http://www.cecv.catholic.edu.au/Coronavirus-information-for-parents).**

*All our arrangements and practices will be carefully monitored and adapted as necessary. I will ensure regular updates are communicated to all families, but please do not hesitate to contact me if you have any questions or concerns.*

*Thank you for your continued support during this time. We look forward to welcoming all students back to school. We really miss them!*

*Stay safe and stay well!*

*With kind regards,  
Linda*